

SBDM Minutes

Broadhead SBDM Council Minutes

March 5, 2001

Present: Caroline Graves, Kateka Cash, Patsy Alcorn, Mary Ann Childress, Kathy Dyehouse.

The minutes from the February meeting were reviewed and approved by consensus.

Mrs. Caroline shared with the council highlights from the conference and the Ms. Sancia Morgan, Mrs. Tammy Stevens and Mrs. Josie Coffey attended in Phoenix, Arizona, on effective schools. The main theme was "Compulsory Learning not just compulsory attendance." More parental involvement is extremely necessary to achieve this.

The mission statement and goals for BES were discussed. These are on file in the office.

Professional Development for the 2000-2001 year were discussed with the following scheduled approved:

1 day of training on the Open Court Reading Program

3 days preparing the curriculum

1 day parent conference

1/2 day District Day

1/2 day Back to School (8-13-01)

Most staff members prefer the professional development days to prepare for the coming year to be done at the close of this year. These days are June 11.

A reading grant has been applied for but results of this will be known at a later date.

Dr. Staten will be available one day a month to assist teachers with their on-going reading curriculum.

Mrs. Caroline shared with the council letters she had received from Mr. Hammond and three BES students concerning the bottled water for sale. After some discussion the council agreed by consensus to change the one we are selling, Avalon to Dasani.

The council agreed by consensus to use the available KETS money Phase II (\$18,000) to purchase workstations to establish a computer lab in our new building.

Mrs. Caroline presented the budget she had prepared using historical data to the council. It was approved by consensus.

Mrs. Caroline made the suggestion to possibly schedule an early PTA meeting in May to be held at the county library to introduce students and their parents to all of the resources available. Also, to have

bookmobile visit the school in the spring to make available the summer reading program to our students. This will be discussed more at a later date.

A concentrated effort will be made in the future to get more parents involved in BES and their children.

Mrs. Caroline told the council that Mrs. Jean Gentry would not be returning as part of the guidance counselor next year. After some discussion the council agreed by consensus to post the position and hire a full time counselor for the next school year.

Kathy Toothman's Instructional Assistant position will need to be posted and filled in the near future.

A motion to adjourn was made by Kathy Dyehouse and seconded by Patsy Alcorn. The vote was unanimous.

Caroline Graves, Chair

Shirley G. Martin, Secretary

RCHS Council Minutes

March 5, 2001

The Rockcastle County High School Council met on Monday, March 5th, 2001 at 6:00 p.m. in the school conference room. Present were council members Ruth Allen, Chairperson, Adam Coleman, Dana Singleton and Connie Riddle, teacher members and Paul Abney and Cindy Anderton, parent members. Also present were Betty Jo McKinney, Richard Bray, Trina Bustin, Barry Noble and Keith Taylor.

Mrs. Allen presented the agenda with a request to move the SBDM Allocation items to beginning, as Mr. Bray, District Finance Officer, was present to address those items. Dana Singleton made a motion to approve the agenda with that adjustment. Connie Riddle seconded. The Council approved the agenda by consensus.

The Council reviewed the minutes from the February 1st and February 13th meetings. The only changes were to correct a typo in the word "line" in line five on the February 13th list and to change "John" to "Joe" on page six, paragraph one under "Financial Report". Adam Coleman made a motion to approve the minutes with those changes. Cindy Anderton seconded. The Council approved the minutes by consensus.

1. SY 2001-2002 March 1 SBDM Allocation.

Richard Bray, District Finance Officer spoke to the group about the SBDM Allocation of funds. He explained that the Board of Education

has a Staffing Policy, which allocates staff to schools on a 20-to-1 teacher to pupil ratio. He said that the first allocation, several years ago, was based on the salaries of existing staff and that after that, whenever there is a vacancy the school is to have 95% of the district-average 185 day certified salary plus 1% for fringe benefits. Mr. Bray talked about the fact that less experienced teachers require a lower salary than more experienced ones, but said the Board has always said to "hire the best person," indicating that they will select to fill the difference if the person selected to fill a vacancy requires more than the 95% plus 1% 185 day rate. The formula governs the dollars and cents of staffing. Mr. Bray also said that Elementary schools get more classified staff because of special programs. He explained that, "No one ever gets into the dollars and cents of staffing," that "it's the numbers of staff" that are considered.

Mr. Bray said that Section 6 of the funding Regulation is for "Supplies, Materials, Travel & Equipment" and that Section 7 can be allocated by the Board to schools either based on ADA, by school identified needs, or by a combination of those. He said that Section 8 has always allocated funds based on ADA. Except for \$15,000 and \$5000 which goes to the high school and to the middle school, respectively, for athletics. Mr. Bray said that Section 9 of the SBDM funding Regulation allocates to the school 65% of Professional Development money that come from the state. He explained that what the county has always dealt with from a budget perspective is solely the instructional supply money. He said that we've never got into splitting hairs if there is a vacancy. If there is a vacancy, there is a vacancy.

Connie Riddle asked why there is no code on athletic programs? Mr. Bray said Ms. Powell was asking today about submitting a budget for the Title IX. He's hard to submit a budget when you don't have money. Money from gates (of sports events) carries us \$65,000 was mentioned as an estimated figure regarding the last time we did a budget for total athletics. Mr. Noble explained various costs related to athletics programs. He said many people are unaware of these. Connie Riddle said that is why we need a budget to show up front the travel expenses, etc. so we could plan accordingly. Mr. Bray said everything we deduct (for travel costs back out of transportation) 92 cents per mile. Mr. Bray said a budget is nothing more than a planning document.

and that is time consuming. Ms. Riddle said the Title IX document will have to be done every year. Mr. Bray expressed hopes that by next year, when the Board purchases software for the SBDM budget, we will be able to have this all on computer.

Mrs. Allen asked Mr. Bray, "What do you expect from the March 31st, short and to the point?" Mr. Bray said the School Council Allocation, Worksheet, and he suggested that \$108,000 go to academics.

Connie Riddle said, "That's what we're doing in Department." Mrs. Allen added that we have a Budget Committee, which is chaired by Stephanie Rammack. She said that Departments are reviewing Department needs and will be submitting those to the Budget Committee. Mrs. Riddle said, "Our meeting for budget papers to be returned is March 28th."

2. Setting of Special Meeting Date for SBDM Allocation Approval.

The Council selected March 27th at 3:15 p.m. as the date for a special meeting to approve the SBDM Allocation.

3. Attendance Policy Amended.

Mrs. Allen said attendance is currently running about 93%. SM Keith Taylor, Chair of the Student Support Committee and Tracy Taylor, Chair of the Discipline Committee discussed proposed changes in attendance policy. Mr. Taylor said one change is in the first part of the policy where "absences" and "early" are being described collectively in the new policy as "incidents." He also said that Judge Lambert amended the Discipline Committee meeting and she said she had a lot of success with sending letters to parents in Lincoln and Pulaski Counties. Keith Taylor said he particularly supports the paragraph in the policy proposal that concerns students' privilege to participate in extracurricular activities, class trips, college visits and club meetings with their school attendance record. He also called attention to the fact that this policy does not address exit exams.

Various aspects, pros and cons of exit exams were briefly discussed and Mrs. Allen said this might need to be revisited later. She said if we keep the exit exams, we are really going to have to work on that. She agreed with Mr. Taylor on the value of an attendance committee, which gives more input into decisions, but allows flexibility. SM Taylor said he thinks the committee protects good kids who could get hurt by a policy.

Cindy Anderton said that is not a lot of discrepancy between excused and unexcused. SM Taylor said, "Anything after two incidents must have a doctor's excuse."

4. 2001-2002 Professional Development Proposal (First Reading).

The Council reviewed and discussed the Professional Development Committee's proposal. Included were 51 hours of PD including 18 mandated hours. However, someone pointed out that those Reading Across the Curriculum, District Day, Open & Closing Day, Two Parent Teacher Conferences and Junior Portfolio Scoring.

The Council took a break at 7:30 p.m. and resumed in the PD discussion at 7:40 p.m.

The discussion revealed that clarification on asterisked (required) hours are needed. District day and Opening Day need to be reversed as to time of day. On August 15th, a.m. students enroll and August 14th is the optional PD time.

Connie Riddle questioned whether

component meetings could count as PD (i.e., if working on Consolidated Planning, Assessment, etc.).

This was a first reading. The committee will look at the draft again to consider possible revisions and the Tentative Schedule will be offered to Faculty/Staff for approval. Then a final draft will be written and proposed to the SBDM Council during the March meeting.

5. Advanced Placement Grant Application Information.

Trina Bustin, 21st Century Community Learning Center Academic Specialist, reported on a grant opportunity entitled the Kentucky Advanced Placement Incentive Grant Program or K-APIG. This is a competitive grant offered through the Kentucky Dept. of Education. It provides support, including professional development, for increasing student access to Advanced Placement Classes. The deadline for submitting applications is March 31st. Mrs. Bustin asked the Council to approve making application for the grant. Dana Singleton made a motion to approve applying for the grant Policy Abney seconded. The Council approved by consensus.

6. Staffing.

At 8:08 p.m. Mrs. Allen called for a motion to go into closed session as allowed by KRS 61.810. Paul Abney made the motion. Adam Coleman seconded. The motion passed by consensus. The meeting closed.

At 8:15 p.m. Dana Singleton made a motion to re-open the meeting. Connie Riddle seconded. The Council reconvened in open session. Mrs. Allen made a recommendation to request the Board hire Mr. Allison E. Marshall to fill a vacant position of Assistant Softball Coach. She also recommended that Mrs. Jennifer Brock and Mr. Mike Hayes be hired as to fill 1/2 positions each for the second Assistant Softball Coach vacant position. The recommendations were supported by consensus of the Council.

Adam Coleman made a motion to adjourn. Dana Singleton seconded. At 8:16 the Council adjourned by consensus.

Respectfully Submitted,
Betty Jo McKinney,
Council Secretary,
Ruth Allen, Principal



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